Transfer In for J-1 Scholars

Who can “transfer in” their SEVIS record to the University of Utah?

If you are a J-1 Exchange Visitor, you may transfer to another institution in the U.S. as long as the purpose of the transfer is to continue the original program goals and objectives in which you were admitted in J-1 exchange visitor status and if you remain within the same participant category (Research Scholar, Professor, Short-term Scholar, Student Intern, and Specialist).

Please Note: If you are unsure if your new program would be a continuation of the goals and objectives of your current program, please see our Transfer Survey for more information.

General Guidelines for a Transfer In:

- We recommend that you request to have your SEVIS record transferred from your sponsoring organization to the University of Utah at least two weeks before the program end date on your current DS-2019.
- There must be no gap between the end date of activities at your current institution and the transfer effective date to the University of Utah.
- A new DS-2019 form can only be issued on or after the transfer effective date.
- You may not begin your new J-1 program at the University of Utah until the transfer effective date has been reached.
- It is important for you to communicate your intent to transfer with both your current institution as well as the University of Utah.

How to Apply for a Transfer In:

To request for your SEVIS record to be transferred in to the University of Utah, there are two main steps that must be followed:

1. The academic department who will host you for your J-1 program, must complete and submit a DS-2019 application. More information on the process can be found here.
2. You must submit a Transfer-In SEVIS record E-form using the iStart link found at www.isss.utah.edu. Please be prepared to submit the following information in the E-form:
   - Name of your current institution
   - Name and Email Address of an Alternate Responsible Office or Responsible Officer at your current institution
   - Program Number of your current institution and the Subject/Field Code from your current DS-2019
   - End Date of your Exchange Visitor Program at your current institution and the Begin Date of your Exchange Visitor Program at the University of Utah
   - Information about your research/teaching goals and objectives

Please Note: This policy is for J-1 Scholars only (Research Scholar, Professor, Short-term Scholar, Student Intern, and Specialist. If you are a J-1 Student, please refer to the Transfer-In for Degree-Seeking J-1 Students Policy Guide.

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