

# SEVIS Closure (Authorized Early Withdrawal)

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## **What is SEVIS closure?**

It is a voluntary and positive termination of your SEVIS record. By giving International Student & Scholar Services authorization to go into your SEVIS record and to close your SEVIS record, you are self-reporting to the U.S. government that you plan to return home for extended period of time before completing your program of study.

## **How do I close my SEVIS record?**

To submit your SEVIS closure request, please complete a “SEVIS CLOSURE” E-form using the UAtlas link found at [iss.utah.edu](https://iss.utah.edu). You will receive an approval email once your request has been approved, and your SEVIS record has been closed. You will not receive a new I-20 with this request.

## **When would I need to close my SEVIS record?**

- If you need to return home country unexpectedly, for an extended period of time and cannot complete your program of study at this time.
- If you need to leave the University of Utah to fulfill military or religious services.
- If you are not able to return to school full-time after the Summer vacation semester.

## **General Guidelines**

- Please meet with ISSS advisor before submitting the request so we can ensure you understand the process.
- Do not stay after your reported departure date. If your departure plan is delayed, it is your responsibility to inform ISSS in time. ISSS office will not petition to USCIS to have your old SEVIS number reinstated. Any days you stay after your record has been closed will be considered illegal stay and may impact your future U.S. visa or benefits.
- You must apply for a new I-20 with a new SEVIS number from International Admissions to be re-admitted to the University of Utah and return to U.S.

## **How do I return to University of Utah?**

You must reapply for readmission at <https://admissions.utah.edu/apply/returning-students/>. If you have any questions regarding readmission, including TOEFL scores, new I-20, and requirements, please contact the Admissions Office at [IAO@sa.utah.edu](mailto:IAO@sa.utah.edu).

### **Before You Leave**

- Do you need to close your housing contract?
  - If you are currently living on-campus: Have you discussed your situation with Housing, and cancelled your contract with HRE? Have you paid your housing bill, and any other associated fees?
  - If you are currently living off-campus: Have you discussed your departure with your roommates? Does your landlord know that you are moving out, and have you made the steps to remove yourself from the lease? Do you have a plan for collecting your deposit? Are there any utility bills currently in your name that need to be cancelled or transferred to a roommate?
- Have you paid all of your debt with the university (e.g. tuition, parking, student health, etc.)?
- Have you taken care of all of your holds? Holds may prevent you from obtaining your transcript. It is a good idea to take care of them before you leave University of Utah
- Do you need to cancel your bank account?
- Do you need to forward your mail with USPS to another U.S. address?
- Contact Registrar's Office if you want copies of your transcript for personal record. You can obtain them after you graduate as well.

**Disclaimer:** International Student & Scholar Services (ISSS) provides support and information related to U.S. immigration laws and regulations related to F and J status at the University of Utah. ISSS staff are not attorneys and any information provided by ISSS should not be construed as legal advice. Individuals are welcome to consult a qualified immigration attorney for specific legal advice, particularly in complicated cases. For a list of local Utah attorneys please visit our website [here](#).

**Maintaining Status:** USCIS states that it is the student's responsibility to understand the rules and regulations governing their visa [see 8 CFR 214.2(f)].