

SEVP Portal: Post-OPT and STEM OPT

What is SEVP Portal?

The SEVP Portal is for F-1 students participating in Post-completion OPT and STEM OPT. Students on OPT or OPT STEM will automatically receive an e-mail from SEVP (do-not-reply@SEVP.ice.dhs.gov) with instructions to set up their portal account. The portal allows students to report address, telephone and employer information directly to SEVIS. Students are accountable for meeting the reporting requirements that regulations require of them through the SEVP portal. SEVP portal is free so you will never be asked to pay for this access.

When will I receive the email?

Students are considered Active on OPT or STEM OPT when they have received their EAD card AND their OPT start date has begun. Once these two things have occurred, students will become eligible for the SEVP portal and will receive an e-mail with login information from do-not-reply@SEVP.ice.dhs.gov to set up their account. Students with pending STEM applications are considered active OPT students. Please check your spam inbox as well.

How do I access SEVP Portal?:

There are three basic steps for creating an account in the SEVP Portal:

1. When the student's OPT is approved AND the start date comes, the student receives the email which contains a link they must use to create the account. This link is unique to the student and cannot be shared or reused.
2. Student clicks the link in the email, enters their SEVIS ID and creates a password.
3. The SEVP Portal creates the student's user profile.

I am locked out from my SEVP Portal:

Students who are locked out of their portal by attempting to log in three times with incorrect information, have an expired link, or didn't receive the email may request a password reset by filling out the e-form "SEVIS OPT Portal Login/Password Request" through UAtlas at iss.utah.edu.

If you need to reset your SEVP Portal password, please use the Reset Password link on the portal homepage.

I Never Received SEVP Portal Email:

Students will receive an SEVP email when their OPT is approved and the start date has begun. The email with the link and instruction is sent to your primary email address (university email). If you would like to change your email address and receive another link, you will need to submit the e-form "SEVP: Portal Change Email Address" through UAtlas at iss.utah.edu.

SEVP Portal vs. ISSS E-Form

	Active Post-OPT	Active STEM OPT
SEVP Portal	U.S. Address	U.S. Address
	U.S. & Foreign Phone Number	U.S.& Foreign Phone Number
	Employment Information*	
ISSS E-Form	<ul style="list-style-type: none"> • E-mail Address (E-form: SEVP Portal Change E-mail Address) • Foreign mailing address (E-form: Update Address) • Password reset for SEVP Portal (E-form: SEVP Portal Login/Password Request) • For STEM OPT: Employment Update/Change in Training Plan and 6 Month Validations or Annual Self- Evaluation 	

* Please make sure your employer information matches your offer letter. Contact your HR with questions.

- You should always get a copy of your I-20 with new employment information. It is your responsibility as an F-1 visa holder to make sure you keep accurate copies of your documents for your records.
 - Post Completion OPT: Once you submit a change of employment information through the SEVP portal, you will need to request an **I-20 Reprint** from ISSS through UAtlas to receive a new I-20 with your updated employment information.
 - STEM OPT: A new I-20 will be automatically issued when ISSS process your STEM OPT Employment Update/Change in Training Plan request.
- Reprints are highly recommended for employment updates, however they are not necessary for change of address or an email address.

Important Reminders:

- **Your employment needs to show clear and strong connection to your major.** Please note this information can be reviewed by Department of Homeland Security at any time. Failure to show clear connection between your major and employment may impact your future benefits and applications to USCIS.
- **Do not delete the previous employment information when you terminate your employment** but instead add a new line. Deletion will result in more unemployment days. Please remember you have 90 days of unemployment days on Post Completion OPT and additional 60 days on STEM-OPT.
- **Your access to SEVP Portal will permanently be removed 6 months after your Post Completion or STEM OPT ends.** You will receive multiple communications from SEVP notifying you of your access removal. It is highly recommended that you make a copy of your employment history and the descriptions you provided for each employment before your access is removed for your own documentation. You may be asked to provide that information in the future.

More Guidance:

- For SEVP Portal User Guide: https://studyinthestates.dhs.gov/assets/sevp_portal_student_user_guide.pdf
- For step by step videos on how to access the portal as well as how to submit information through the portal: <https://studyinthestates.dhs.gov/sevp-portal-videos>
- For SEVP Portal email notices to students: <https://studyinthestates.dhs.gov/sevis-help-hub/student-records/fm-student-employment/sevis-and-the-sevp-portal/sevp-portal-email-notice-to-students>

Disclaimer: International Student & Scholar Services (ISSS) provides support and information related to U.S. immigration laws and regulations related to F and J status at the University of Utah. ISSS staff are not attorneys and any information provided by ISSS should not be construed as legal advice. Individuals are welcome to consult a qualified immigration attorney for specific legal advice, particularly in complicated cases. For a list of local Utah attorneys please visit our website [here](#).

Employment: ISSS reviews work related requests based upon the information provided to us by the student. If USCIS later determines that the student misused the work authorization or otherwise did not follow the required rules and regulations, additional immigration benefits could be denied by USCIS.